

This document outlines responsibilities and expectations of mentors and team members and includes a worksheet for mentors and teams to fill out to determine goals for the mentorship relationship.

### Relationship and Commitments

By signing this agreement, mentors agree to spend approximately **1-2 hours per week** communicating with students (via email, telephone, or in person meetings, to be negotiated with team members) from January 24 to March 9. During these communications, mentors are expected to assist students in reviewing the feedback teams received from pre-proposal judges, coach teams through plan development, and provide feedback on relevant aspects of the project—taking into consideration which areas are weighted most heavily in the judging rubric. Mentors should not contribute to the writing or researching of extensive portions of teams' proposals.

By signing this agreement, teams understand that it is their responsibility to fully explain the rules of the Big Ideas contest to their mentors, including the judging criteria for the full proposal round of the contest. Students are primarily responsible for engaging their mentor by suggesting topics for discussion and questions to confer with their mentors about, as necessary.

By signing this agreement, both mentors and students agree to respect each other's time, to attend mutually scheduled meetings, and request assistance from Big Ideas staff as necessary during the mentorship period.

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*Signature of mentor*

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*Date*

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*Signature of team leader*

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*Date*